

Dear Parent/ Carer,

I am writing to advise you of the preparations we are making to support your child during the Covid 19 (Coronavirus) outbreak.

Compass School continues to follow the advice of Public Health England (PHE) about keeping our school open and on maintaining high levels of hygiene in our schools. If anything changes in the advice given by PHE, we will inform you immediately.

However, we understand that things are changing rapidly and we want to help you to be prepared in the event that your child is off school or we are instructed by the government to close.

### **1. The situation as at 16<sup>th</sup> March**

Compass School is open and will remain open until:

- a. We are instructed to close by the government or Local Authority
- b. We have insufficient staff numbers to accommodate all year groups

If this is the case, we will contact you in writing, by text message, email or letter as soon as practicable.

The following activities have been affected as a result of advice from Public Health England, or as a result of the school's decision to reduce social interaction:

- Our scheduled international trips have been cancelled
- All other trips will be cancelled
- School events will be cancelled e.g. Mock Trial
- Key Stage 4 Parents' Evening will be cancelled
- External training or meetings for staff to be cancelled
- We also request that parents/carers do not come into school unless it is absolutely necessary, but instead should communicate by phone or email

### **2. Guidance on attendance**

Please see latest NHS and DfE guidance <https://www.nhs.uk/conditions/coronavirus-covid-19/> :

Stay at home for 7 days if you have either:

- a high temperature – you feel hot to touch on your chest or back
- a new, continuous cough – this means you've started coughing repeatedly

Do not go to a GP surgery, pharmacy or hospital. You do not need to contact 111 to tell them you're staying at home. Testing for coronavirus is not needed if you're staying at home. Read [advice about staying at home](https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/) - <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/>

The BBC has a useful guide to identify the symptoms of Covid 19 and how to protect against the spread of infection - <https://www.bbc.co.uk/news/health-51711227>

**If your child does not have the symptoms above, they should attend school as normal.**

### **3. What to do if your child is kept off school because they are showing symptoms of, or have been diagnosed with Covid 19.**

It is a good idea to start thinking about what you and your child can do if they are at home for an extended period of time.

- **Taking time off work to look after your child**

Speak to your employer if you have to take time off work to look after your child. They should have a plan for staff during this time.

If you don't work and are claiming Universal Credit or another benefit and are concerned about being able to meet your job seeking commitments, contact your job centre or work coach for advice.

- **Continuing your child's education while they are off school**

The school will endeavour to provide work for your child in the event of their absence through being required to self-isolate, or a school closure during term-time. Subject to staffing, you can expect work to be set as in line with pupils' curriculum entitlement and we'll expect all set work to be completed where pupils are fit to do so.

There will be a focus on Year 11 pupils at this critical time in their educational journey, pupils with SEND, and those known to be vulnerable. In these cases, parents can expect frequent contact from the school to support them during this period.

Pupils will need the internet to access a broad range of educational material including Show My Homework and the school's email system on Office 365. These will be the main channels for setting work for pupils.

**Please let your child's Head of Year know if you anticipate them being unable to access these.**

It might also be helpful to think about stockpiling some activity supplies now: arts and crafts materials, games, jigsaws etc. These can be picked up second hand from charity shops, and some libraries have stocks to borrow.

### **Websites for learning**

**Examples include:**

- SMHW <https://www.satchelone.com/login?userType=student>
- Seneca All Years <https://www.senecalearning.com/>

- MathsWatch All Years <https://vle.mathswatch.co.uk/vle/>
- Quizlet All years <https://quizlet.com/latest>
- GCSE Pod <https://www.gcsepod.com/>
- Science: <http://www.sciencefun.org/kidszone/experiments/>
- Reading: <https://www.oxfordowl.co.uk/for-home/>;  
<https://www.bbc.co.uk/learningenglish/english/features/childrens-stories>
- BBC Bitesize KS3 <https://www.bbc.co.uk/bitesize/levels/z4kw2hv>
- BBC Bitesize GCSE <https://www.bbc.co.uk/bitesize/levels/z98jmp3>

#### 4. Expectations of behaviour during closure

Please note the following extracts from our [Behaviour for Learning](#) booklet:

Compass School behaviour expectations are also applicable when pupils are off-site on a school trip, wearing school uniform or are otherwise identifiable as a pupil from the school. Pupils should strive to:

- Represent the school well in public, whether in or out of uniform, by being respectful to all you encounter

Behaviours outside of school may be sanctioned if they have repercussions for the orderly running of the school, pose a threat to another pupil or member of the public and could adversely affect the reputation of the school.

Pupils conduct must also be appropriate on-line. Our expectations are that the same standards apply to electronic material, as to material in any other form. If material is considered unacceptable by the school when presented in a book, magazine, video, audio tape or spoken form, then it is not acceptable on the ICT network.

The 'ICT Acceptable Use Agreement' outlines pupils' responsibilities in more detail and a copy of this can be found in the student planner.

#### 5. Accessing support from other organisations while your child is off school

- <https://southwark.foodbank.org.uk/>
- <https://southwark.foodbank.org.uk/locations/>
- <https://www.trusselltrust.org/get-help/find-a-foodbank/southwark/>
- <https://www.pecan.org.uk/southwark-foodbank>
- <https://www.cschub.co.uk/>
- <https://southwark.foodbank.org.uk/get-help/foodbank-vouchers/>

#### 6. Key contacts

##### Heads of Years

Ms Hayward - Head of Year 7 [chayward@compass-schools.com](mailto:chayward@compass-schools.com)

Mr Haverty - Head of Year 8 [phaverty@compass-schools.com](mailto:phaverty@compass-schools.com)

Ms Di-Stazio - Head of Year 9 [adistazio@compass-schools.com](mailto:adistazio@compass-schools.com)

Mr Egbuchiem - Head of Year 10/11 [pegbuchiem@compass-schools.com](mailto:pegbuchiem@compass-schools.com)

### **Safeguarding**

Mr Ngwenya - Vice Principal [sngwenya@compass-schools.com](mailto:sngwenya@compass-schools.com)

Ms Hazlewood - Assistant Principal [jhazlewood@compass-schools.com](mailto:jhazlewood@compass-schools.com)

Mr Snoxell - Leader of Behaviour for Learning [esnoxell@compass-schools.com](mailto:esnoxell@compass-schools.com)

This is a challenging period for our entire school community and nation; however, it is important that we strive to maintain a sense of normality for our young people until this challenge is overcome.

Please don't hesitate to get in touch if you have any questions.

Yours faithfully,



Marcus Huntley

**Principal**

[mhuntley@compass-schools.com](mailto:mhuntley@compass-schools.com)